

Evaluation Contest

Eligibility

You must be a Toastmaster in good standing in a Club of good standing (i.e. a paid up member in a paid up club)

The Test Speech and Evaluation

You will listen to a test speech of 5-7 minutes duration, usually taken from the Communication and Leadership manual. You may make notes during the test speech using your own writing materials.

At the conclusion of the test speech, you will have exactly 5 minutes to prepare your evaluation. You will then hand your notes to the contest sergeant at arms for safekeeping. At the end of this time, all except the first speaker go to a separate room to wait until called.

You will be handed back your notes immediately before your evaluation speech. The speech timing is 2-3 minutes. You will be disqualified if you speak less than 1.5 minutes or more than 3.5 minutes.

Timing

Timing begins with the first definite verbal or non-verbal communication with the audience.

Green light at 2 minutes for 30 seconds. Yellow light at 2.5 minutes for 30 seconds. Red light at 3 minutes and remains on until speech concluded.

Judging Criteria

Analytical Quality – 40%

Includes effectiveness of evaluation, careful analyzing strengths and weaknesses of speaker's presentation. Make clear and logical comments. Identify specific strengths and weaknesses.

Recommendations – 30%

Offering specific recommendations for improvement, practical, helpful, positive

Technique – 15%

Refers to the manner in which your comments and recommendations are presented. Sensitive to feelings and needs of speaker, yet inspirational and encouraging.

Summation – 15%

Concluding your evaluation, briefly summarizing your comments and suggestions, being positive and encouraging.